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Community  
Foundation



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## Belcourt Brosseau Métis Awards

**2012 Application Package**  
Application Guide (Pages 1 to 4)  
Application Form (Pages 5 to 11)

**Application Deadline: March 31**

**Note:** Application forms from prior years will not be accepted.

Edmonton Community Foundation  
9910 – 103 Street NW  
Edmonton AB T5K 2V7

Telephone: 780-426-0015  
Toll-free: 1-866-626-0015  
Website: [www.bbma.ca](http://www.bbma.ca)  
E-mail: [info@bbma.ca](mailto:info@bbma.ca)

## About the Belcourt Brosseau Métis Awards

Canative Housing Corporation was established in 1971 to address the need for safe, accessible housing for Aboriginal Albertans living in urban centres. In 2001, the directors of Canative Housing, Dr. Herb Belcourt, Orval Belcourt and Georges Brosseau, QC, established the Belcourt Brosseau Métis Awards Fund at Edmonton Community Foundation.

The Fund provides awards so that Métis Albertans demonstrating financial need, commitment and a desire to be gainfully employed can realize self-sufficiency through the advancement of their post-secondary education and skills development. Since 2002, the Fund has provided awards totalling over \$4 million to more than 700 Alberta Métis students.

Awards are intended to assist recipients with mandatory costs such as tuition, fees, books and supplies. For students with severe financial constraints or unique circumstances, awards may be provided to assist with costs related to attending school, such as childcare.

Approximately 140 awards are provided each year, most ranging between \$2,000 and \$6,000. Size and number of awards may vary.

## What are the criteria?

### Applicants must:

- ✓ Be Métis
- ✓ Intend to pursue a program of study leading to a recognized licence, certificate, diploma, undergraduate or professional degree in Alberta (or elsewhere in Canada; see page 4)
- ✓ Be permanent residents or citizens of Canada
- ✓ Be residents of Alberta (see page 3)

### Primary consideration will be given to applicants demonstrating:

- ✓ Financial need
- ✓ Connection to the Métis community
- ✓ Likelihood of improved career opportunities

### Consideration and priority may also be given to:

- ✓ Applicants entering their first year of post-secondary studies
- ✓ Applicants demonstrating commitment to studies and maturity
- ✓ Applicants with a history of volunteer work and leadership
- ✓ Applicants with extenuating personal circumstances
- ✓ Applicants who will study full-time

### Notes:

- ✓ Students entering Master or Doctoral programs which are primarily academic in nature are not eligible, although students entering professional programs may apply (see page 4).
- ✓ Students entering academic upgrading, bridging, and university/college entrance programs may be eligible (see page 4).
- ✓ Candidates may be required to demonstrate ineligibility for other sources of funding (in particular, Labour Market Development funding from the Rupertsland Institute).
- ✓ Students entering second or later years of study, part-time students, students with previous post-secondary credentials, and past recipients may be considered depending on the amount of funding available in a given year.

## What is the application deadline and process?

**The deadline for applications is March 31 of each year.** All applications must be received by the deadline. If March 31 falls on a weekend, applications will be accepted until 4:30 pm on the following business day.

Applications can be submitted in person, by mail, by courier or online. (Online submissions of this scholarship are encouraged). Instructions are available at: [www.ecfoundation.org/docs/electronic\\_submissions.pdf](http://www.ecfoundation.org/docs/electronic_submissions.pdf). This form is available as a fillable PDF at [www.bbma.ca](http://www.bbma.ca).

If applying in person, by mail, or by courier, send hard copy documentation to:

Edmonton Community Foundation  
9910 - 103 Street NW  
Edmonton AB T5K 2V7

The Awards Panel will review applications and select award recipients by the end of June of each year. Candidates will be advised of the status of their application by mail in early July. Edmonton Community Foundation will notify accepting post-secondary institutions of any Belcourt Brosseau Métis Award recipients once all award conditions have been fulfilled. In general, student programs should not start before August 1. Applicants may re-apply in subsequent years, but each application is for a single school year only.

## What documents do I need to provide?

**With the completed application form, applicants must provide:**

- 1. Two completed and signed reference forms (available at [www.bbma.ca](http://www.bbma.ca)) or reference letters**
- 2. Statement of marks for most recent studies**  
Official transcripts are not required. A photocopy or print out from a school website is acceptable. Provide marks as of the time of application; do not submit updates unless requested.

**Before an award is confirmed, recipients must provide:**

- 3. Proof of Métis heritage (this can take months to acquire and should not be put off).**  
Acceptable documentation includes:
  - a copy of a Métis Nation of Alberta card, a card from an equivalent organization from another province or a card or letter from a Métis settlement;
  - a copy of a parent's card and the applicant's long form birth certificate;
  - a letter from a Métis organization or Métis elder indicating the applicant is Métis and documenting how the writer knows this to be the case; or
  - other documentation approved by Edmonton Community Foundation. Please note that we are unable to evaluate the authenticity of family trees. Genealogies are not accepted as proof of heritage.
- 4. Other documentation as requested**

## **Who is an Alberta resident?**

Awards are only open to residents of Alberta. Where residency is questionable, the awards panel may consider time lived in Alberta, demonstration of connection to Alberta, and stated intent to remain in or return to Alberta. Notwithstanding the above, the awards committee may in exceptional circumstances, in their discretion, grant an award to a non-resident of Alberta.

## **What schools and programs are eligible?**

Awards can be used at any public university, college, or technical institute in Alberta, as well as at any private institution or vocational school accredited by Alberta Advanced Education and Technology. Awards may be provided to students attending school outside Alberta (but within Canada) when circumstances warrant (e.g. when a program is not offered in Alberta); applicants should clearly address why they have selected their school of choice. For schools outside Alberta, institutions must be equivalently accredited.

An applicant's program of study must lead to a recognized undergraduate degree, applied degree, diploma, certificate or licence. Graduate programs which are primarily academic in nature are not eligible for funding. However, a limited number of awards are available to students in professional programs, including but not limited to Law, Medicine, Speech Pathology, Physical Therapy, and Counselling Psychology. Second or subsequent degrees are not considered a priority for awards.

Academic upgrading, bridging, or college preparation programs may be eligible. Students must indicate how completion of study will help them gain admission to a post-secondary program or lead to future gainful employment.

## **How will awards be paid?**

Awards are intended to assist recipients with mandatory costs such as tuition, fees, books and supplies. For students with severe financial constraints or unique circumstances, awards may be provided to assist with costs related to attending school, such as childcare. The awards will not provide a living allowance or technology items such as computers, software, upgrades, internet fees or related equipment.

In general, awards for tuition, fees, books and supplies will be paid directly to the institution upon receipt of invoice. Awards to institutions will not be confirmed until all conditions are met.

It is the responsibility of the recipient to adhere to all regulations of the accepting post-secondary institution regarding all fee payments and to ensure that registration and/or enrolment status is not jeopardized. In particular, fee deadlines may impact students prior to award confirmation. Students are also responsible for all expenses not covered by the award, in accordance with institution payment deadlines. No part of any award issued by the Edmonton Community Foundation can be applied to amounts owing from previous years.

## **What other sources of funding are available?**

Students are encouraged to seek other sources of funding and may be required to demonstrate ineligibility for other sources of funding (in particular, from the Rupertsland Institute). A list of other sources of funding is available at [www.bbma.ca](http://www.bbma.ca).



### Post-Secondary History

If you have previously begun any post-secondary studies (including academic, trades or upgrading programs), please provide details.

Post-Secondary Institution	Program	Completed	Years of Study (e.g. 4 Full Time)
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

### Plans for the Upcoming Year of Study

Institution \_\_\_\_\_ Located in (city or town) \_\_\_\_\_

Student ID number (if known at time of application) \_\_\_\_\_

My intended field of study is \_\_\_\_\_

I plan to study  Full Time  Part Time

Anticipated Start Date

(For the upcoming academic year)

Anticipated End Date

(For the upcoming academic year)

(Month / Day / Year) \_\_\_\_\_

(Month / Day / Year) \_\_\_\_\_

### Future Plans

This is the final year of my program  Yes  No

I expect to graduate in \_\_\_\_\_ with a  Licence  Certificate  Diploma  Degree  Other  
(year; e.g. 2012) (specify)

If you plan to pursue further studies after your current program, please provide details.

School	Program	Years of Study (e.g. 4 Full Time)

### Financial Information – Program Related Expenses

Identify all **mandatory** expenses required for your program of study **for the entire academic year**. Where necessary, provide estimates.

Total tuition costs and mandatory fees (student association, health, library, U-pass, etc.) for program of study for the upcoming academic year	\$ _____
Total mandatory texts and supplies	\$ _____
Other mandatory costs (specify)	\$ _____
<b>Total program related costs for entire academic year</b>	<b>\$ _____</b>

### Financial Information – Student Debt

Identify all **student debt**, as at time of application. Do not include personal debt such as credit cards, car loans, etc. Where necessary, provide estimates.

Government student debt	\$ _____
Student line of credit	\$ _____
Other student debt (specify)	\$ _____
<b>Total student debt</b>	<b>\$ _____</b>

### Financial Information – Monthly Income

Identify all of your **monthly** sources of financial support that you will receive **while at school**. Where necessary, provide estimates. If desired, expand on your circumstances on page 9.

Financial contribution from parent(s)	\$ _____
Income from work while in school or from savings	\$ _____
Scholarships, bursaries, or awards	\$ _____
Métis Nation of Alberta funding	\$ _____
Student Finance (loans, grants, etc.)	\$ _____
Income of spouse or partner	\$ _____
Child care subsidy	\$ _____
Alimony / child support	\$ _____
Employment insurance (EI, WCB)	\$ _____
Social assistance (Alberta Works, AISH)	\$ _____
Child Tax Benefit	\$ _____
Other (specify)	\$ _____
<b>Total income each month</b>	\$ _____ / month

### Financial Information – Monthly Expenses

Identify all of the expenses that you will be responsible for on a **monthly** basis while at school. Where necessary, provide estimates. If desired, expand on your circumstances on page 9.

Rent (or residence fees)	\$ _____
Food (groceries or on-campus meal plan)	\$ _____
Clothing	\$ _____
Utilities (telephone, heat, electricity, water, cable)	\$ _____
Transportation costs (bus pass, fuel, parking)	\$ _____
Childcare costs	\$ _____
Personal (entertainment, personal care)	\$ _____
Other (specify)	\$ _____
<b>Total expenses each month</b>	\$ _____ /month

## **Financial Need**

In the space provided, describe your financial need and how an award will help you be successful in your studies.

## **Connection to the Métis Community**

In the space provided, describe your past, present and anticipated involvement with the Métis community and what your heritage means to you.

## Life and Career Goals

In the space provided, outline your life and career goals and how your studies will help you achieve them.

## Other Circumstances

Is there anything else you want the awards panel to know? You may wish to elaborate on your passion for and likelihood of success in your program, your volunteerism and leadership, personal circumstances, or other matters. If desired, attach additional pages (maximum of 2 pages).

## Checklist

Ensure your application is complete and that the following documents are attached:

- Signed and dated application form
- Two signed and dated reference forms (available electronically at [www.bbma.ca](http://www.bbma.ca)) or reference letters
- Transcripts or statement of marks for current or most recent year of study (see page 3)
- If available at the time of application: Proof of Métis heritage (see page 3)

Do not staple your documents together; use paper clips instead.

## Declaration and Consent

- I confirm that the information I have provided in this application is true, accurate, and complete.
- I am Métis and intend to pursue a qualified program.
- I am aware that providing false or misleading information will be considered fraud and will affect my ability to access funding.
- I authorize the staff of Edmonton Community Foundation to share the content of my application with the Award Panel and other volunteers for review purposes only, and to contact my references for further information.
- If requested, I will provide other supporting documentation to verify information in this application form or to demonstrate my eligibility for this award.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**Note:** Online submissions do not require a signature. By submitting online you are agreeing to the above declaration and consent.

- I agree to allow my name and relevant information to be used in the promotion, marketing, and advertisement of this scholarship program.  Yes  No