



Dear Young Edmonton Grants Recipient:

Edmonton Community Foundation appreciates your feedback and updates. After you've finished your project please tell us how it went.

You can make your report any format; including a simple one page letter or an e-mail (bullet points are fine). Please address the following points:

- What did you do? Was your project successful?
- How were young people, aged 13 to 24, involved in the project?
- How did you spend the grant? Was it used as planned?
- How will your project affect the community?
- What did you learn while leading this project? What kind of challenges did you face?

Please feel free to send photos or any other attachments that can be added to an email. We request that you do not send plaques, posters, souvenirs, or programs.

Please include the following information at the beginning of your report:

- Contact information of Young Edmonton Grant recipient (including a telephone number and an e-mail address)
- Name of charity that received the grant
- Title of project

Please send your report to yeg@ecfoundation.org upon completion of your project.

If you require any information or have any questions feel free to contact any Granting Department staff member at 780-426-0015.

Contact us at any time during your project if you run into major challenges or think a major shift in your project is necessary.

We look forward to hearing from you and send our best wishes for your success!